

How do I change my EventsAir user password?

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Editing your EventsAir user account password

1. To edit your account (including your password), look under "Menu" (top right) for "Your Account" / person icon



2. Click the symbol to open **Update User Account**

Update User Account ✕

Username*	<input type="text"/>	Photo <input type="button" value="Add"/>
First Name*	<input type="text"/>	
Last Name*	<input type="text"/>	
Email*	<input type="text" value="@eventsair.com"/>	
Job Title	<input type="text"/>	
Date Format*	<input type="text" value="dd/mm/yyyy"/>	
Country Code*	<input type="text" value="Please select..."/>	
Mobile	<input type="text"/>	
Password	<input type="button" value="Change Password"/>	
Old Password	<input type="password"/>	
New Password	<input type="password"/>	
Confirm Password	<input type="password"/>	

3. Click the **Change Password** button and enter in the details of your old and new passwords

4. **Save** when you're finished
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