How can I make a goal only be visible/active at a certain time?

You can limit not only when a goal is visible, but also when it's 'active'. This helps prevent your list of goals from being too long.

Go to the Communications Panel, and look for the EventStream Manager tool (right-hand panel, paper plane in speech bubble icon).

[In Version 16 and upwards, this is under the Actions menu.]

Look under the Engage tab for Goals. These functions are visible when you add a Goal to the Library:

- **Restrict Display Time**

  — control when a specific goal **is visible** in the attendee app.

- **Restrict Active Time**

  — control when the goal **becomes available/can be achieved.** If you enable these settings, you can also set a reminder alert.

So for example, you can have a goal to scan a particular QR code during the lunch break, and either:

– set the display time to be the specific time for when the code is available (i.e. lunchtime)

OR

– make it visible before it's active (so people can see it but not yet achieve it), as shown in the example below.

EventStream Manager

Live Feed   Leader Boards   Advertising   **Engage**   Settings

Goals   Badges   Prizes

Name*	Scan QR code at lunch entry
Description	Scan the special QR code when you arrive for lunch today!
Type*	Location (scan QR code)

Copy QR Code

Icon	● Standard Icon Select Icon Icon Color ▼
	○ Custom Icon Select Image (144x144) Add
Points	300
Display as Mystery Points	☐
Goal Order	0
Restrict Display Time	☑
From*	18/07/2023 09:30 AM to* 18/07/2023 01:00 PM
Restrict Active Time	☑
From*	18/07/2023 11:30 AM to* 18/07/2023 01:00 PM
Send Reminder Alert	5 Mins

You can also make it both invisible AND inactive until you're ready for it to be shown (and available).

So for example, you may want to motivate people, and build anticipation, by having a goal to 'speak with exhibitors' being *visible*, but the goal won't be *active* until the floor space opens at 3pm.

OR you can add the goal as "Mystery Points" and reveal the details later.