

April 3, 2023

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Latest News



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New-look education resources site


We've had plenty of positive feedback on our updated help materials, so we hope you like them too! This month, we're launching more helpful support resources, so stay tuned for more on that soon. The recording of the latest Educational webinar, Part 2 of Abstract and Presenter Management, [is now available here](#) – and we've added a 'survey' so that even if you missed it, you can still submit a question for the Q&A up until this Wednesday (5th April).

We'll be updating the Q&A later this week, and you can also still look at the [Part 1 webinar on this topic \(from February\)](#), and all the associated questions and responses.

EventsAir Quick Tip



Easy exports from AirDrive

Ever had an unexpected, urgent request to “send all sponsor logos” or “provide a list of all presentation documents” and thought “uh-oh, does this mean I have to find them all individually?” Here's the good news: AirDrive doesn't just store all files that you upload to your websites and portals; it also automatically creates folders to sort them AND has an easy-to-use export and download function. Just go into your AirDrive (the cloud icon  right at the top of your EA opening screen). Select your event, module, and relevant folder, then look for the files you need (using the filter if required). You can either select Download (for a zipped folder of all the selected files) OR Export (for a spreadsheet with details of all the selected files and URL links to the files themselves).

April Webinar



Having covered off Abstract & Presenter Management in our first two educational webinars for the year, we're going to be looking at something completely different – once more, in response to your requests! April's webinar will be all about setting up and managing trade fairs and exhibitions in EventsAir, so please let us know if you'd like us to cover anything in particular as part of this topic and we look forward to seeing you there.

To get the survey link and watch the March webinar (or any previous webinars), please visit our [Webinar Library](#).

To register for the upcoming webinar, email us at education@eventsair.com
