

# Re-Assign Task Dates

Last Modified on 11/30/2022 12:20 am EST

Re-assign Task Dates

Option

☐ All Tasks For This Event

☒ All Filtered Tasks

☐ All Highlighted Tasks

☐ Date

☐ Set Date To

30/11/2022

☐ Advance Date By

0

days

☐ Time

☐ Set Start Time To

3:00 PM

☐ Advance Start Time By

0

minutes

☐ Set End Time To

4:00 PM

☐ Advance End Time By

0

minutes

Reassign

Re-Assign Task Dates lets you choose tasks and either change the date of the task, or incrementally advance date or time as required.

You can choose from:

- All Tasks for This Event
- All Filtered Tasks
- All Highlighted Tasks

## Date and Time Settings

You can select either or both Date and Time and edit the date, start time or end time for selected or all tasks.

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