

Job Code

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Once defined, job codes are used to create sub-categories of expenses, which are useful in many circumstances:

- A venue cost category which can be assigned to different classes in the CE module.
- A catering cost category which can be sub-divided into different parts of a conference, such as Pre-Conference Workshop, Conference, or Post-Conference Workshop.

Simply enter the code and description as needed. You can enter any combination of text and numbers for your code.
