

# Fast Track Learning Platform

Last Modified on 01/13/2025 8:07 pm EST



The Fast Track Education Program is a comprehensive learning environment that provides new and existing EventsAir users a structured series of introductory and advanced learning experiences.

PLEASE NOTE WE'RE IN THE PROCESS OF UPDATING ALL OUR LEARNING MATERIALS FOR LAUNCH IN MID-2025.

**You can start Stage 2 at any time (even before doing Stage 1) and complete the Stage 2 topics in any order. To start Stage 2, you just need to first complete the introductory topic – setting up the correct example (Sandbox) event.**

- **Stage 1 Getting Started with EventsAir** introduces EventsAir and covers the fundamental topics, and provides a structured education experience that includes videos, exercises and quizzes. At the end of Stage 1, there's the option to get your EventsAir Meeting Planner Certification which is valid for two years.
- **Stage 2** is a library of Advanced/In-Depth Topics. Much of the Stage 2 content overlaps with Stage 1.
- **Stage 3** provides advanced certification, including a Train-the-Trainer (EventsAir Trainer Certification) program. This program is designed for our clients who wish to have a certified EventsAir Trainer within their organization. The certification offers education and resources to support the internal onboarding of a new team member. We've also gone beyond technology and have included content like the importance of data quality, planning in relation to the use of technology and various security issues all highly relevant to the meetings industry.

## How to access Fast Track

Fast Track Education is available to all EventsAir users – select the *Learn* icon in the top right. Trying to log in directly via the Fast Track screen won't work.

## Logged into EventsAir but can't log into Fast Track?

It could be because you've changed your EventsAir user email address and it no longer matches the one you were initially set up with. To preserve the integrity of the certification program, we need to update your details manually. Please contact Support and provide your new and old email address so we can get you back on (Fast) track.

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