

Credits (Credit Types)

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The Credits section lets you define the types of credit your class will be offering.

You only need to enter the name, and press **Save**. You do not enter the Credit Hours here; this is done when the Credit Type is applied to a Course or Attendee.

These Credit Types will be used in:

- the [Course Setup](#) screen
- the [CE Credits](#) entry screen under Attendees
- the [Apply CE Credits](#) screen in Express Actions

Disabling Credits

You are able to disable any credits that are no longer used. You would not delete these as they may still be applied to previous classes, but disabling them will prevent them from being used for all courses moving forward.
