

CE Course Attendance

Last Modified on 11/30/2022 6:19 pm EST

This Express Action lets you bulk update attendance details for selected courses and students attending a specific course. Items you can update include:

- Attendance Status
- Grade
- Score

The sections of this Express Action include:

- **Course** - Use this search function to locate the course you want to manage attendance for.
- **Target Group** - Use this filter to locate the students that attended a specific course.
- **Student Selection** - Once you filter for attendance, the list of matching students displays. You can select which student you want to update or apply attendance status, grades and test scores.

CE Course Attendance

Details

Course

Event Management Course

Search

Target Group

57 Records Selected

<input checked="" type="checkbox"/>	<div>1 ↑</div>	CONTACT DETAILS	FEE TYPE	PAYMENT STATUS	ATTENDANCE STATUS	GRADE	SCORE
<input checked="" type="checkbox"/>	21	Gonzalez, Amanda	Student	Purchase	Attended	Pass	4.00
<input checked="" type="checkbox"/>	22	Brown, Rebecca	Student	Purchase	Attended	Pass	4.00
<input checked="" type="checkbox"/>	23	Jackson, Jennifer	Student	Purchase	Attended	Pass	4.00
<input checked="" type="checkbox"/>	24	Anderson, Alexander	Student	Purchase	Attended	Pass	4.00
<input checked="" type="checkbox"/>	25	Hernandez, Kevin	Student	Purchase	Attended	Pass	4.00
<input checked="" type="checkbox"/>	26	Brown, Janet	Student	Purchase	Attended	Pass	4.00
<input checked="" type="checkbox"/>	27	Gonzalez, Nicholas	Student	Purchase	Attended	Pass	4.00

Attendance Status

Attended

Update

Grade

Pass

Update

Score

4.00

Update

Clear

Cancel

Save