

# Apply CE Credits

Last Modified on 06/03/2024 3:16 am EDT

This Express Action bulk assigns Continuing Education credits to selected students who qualify to receive the credits. The following options can be selected or performed:

- **Type** – This lets you select the type of CE credit you want to apply.
- **Course** – lets you search for and select the course you want to assign credits for.
- **Credit Type** – lets you select the type of credit to apply.
- **Date Earned** – lets you enter a Default Date Earned for all selected entries. Alternatively, you can enter in a unique Earned Date for each student, using the list of matching student records.
- **Credits** – lets you enter the amount of credits to apply for all selected students.

## Apply CE Credits

Details

Type\* CE Credit

Course Event Management Course

Credit Type\* 1+

Target Group

7 Records Selected

<input checked="" type="checkbox"/>	1 ↑	CONTACT DETAILS	FEE TYPE	ATTENDANCE STATUS	GRADE	SCORE	DATE EARNED	CREDITS
<input checked="" type="checkbox"/>	23	McFurgus, James	Student	Registered		0.00	DD/MM/YYYY	0.00
<input checked="" type="checkbox"/>	22	Brown, Henry	Student	Registered		0.00	DD/MM/YYYY	0.00
<input checked="" type="checkbox"/>	29	Paul, Terrance	Student	Registered		0.00	DD/MM/YYYY	0.00
<input checked="" type="checkbox"/>	33	Yasmine, Mara	Student	Registered		0.00	DD/MM/YYYY	0.00

Date Earned 01/10/2022

Credits 1.00

After filtering for the selected attendees, review the Date Earned details and then use the Save buttons to add the credits.